

Sprint Backlog Grooming Meeting Minutes: Sprint 5

Project: **FIU Doctor Booking System**

Attendees: Mohammad Kazmi, Jason Eduardo Kildare, Wenjia Wang (PO)

Start time: 9:00 AM

End time: 9:30 AM

After discussion, the velocity of the team for the following spring was estimated to be **60 hours for the team**.

The product owner chose the following user stories to be done during the following sprint. They are ordered based on their priority.

- **User Story #1:** As a developer, I want to ensure that the identity and authority of any person requesting PHI are verified through appropriate documentation, statements, or representations before any disclosure of PHI takes place. **164.514(h) (Privacy Rule)**
- **User Story #2:** As a user/patient, I want to be presented with and agree to the necessary terms and conditions concerning the verification requirements for the disclosure of my PHI during the sign-up process.
- **User Story #3:** As a developer, I want to create a map of how data flows within the organization, and in/out of the organization. Mapping data flows requires information from individual departments and users. **164.308(a)(1)(ii)(A) (Security Rule)**
- **User Story #4:** As an admin, I want to deny the user to make changes to their personal health information.
- **User Story #5:** As an admin, I want to monitor the doctor's activity on the app and create a log that tracks the log-ins for the doctors.
- **User Story #6:** As a user I want to be able to view my personal health information when I access my health information.
- **User Story #7:** As a doctor, I want to be able to send their user a summary of their appointment, so that they can have a medical summary saved as a record.
- **User Story #8:** As a developer, I want to implement an automated notification system both in-app and email to notify the user in the event of a breach. **164.404(a) (Breach Notification Rule)**
- **User Story #9:** As an administrator, I want to conduct regular risk assessments to identify and mitigate potential vulnerabilities and threats to PHI. **164.308(a)(1)(Security Rule)**

- **User Story #10:** As a user, I want to provide some feedback to the doctor and as a doctor I want to receive that feedback from the patient.

The team members indicated their willingness to work on the following user stories.

- **Mohammad Kazmi**

- **User Story #1:** As a developer, I want to ensure that the identity and authority of any person requesting PHI are verified through appropriate documentation, statements, or representations before any disclosure of PHI takes place. **164.514(h) (Privacy Rule)**

- **User Story # 2:** As a user/patient, I want to be presented with and agree to the necessary terms and conditions concerning the verification requirements for the disclosure of my PHI during the sign-up process.

- **User Story #3:** As a developer, I want to create a map of how data flows within the organization, and in/out of the organization. Mapping data flows requires information from individual departments and users. **164.308(a)(1)(ii)(A) (Security Rule)**

- **User Story #7:** As a doctor, I want to be able to send their user a summary of their appointment, so that they can have a medical summary saved as a record.

- **User Story #10:** As a user, I want to provide some feedback to the doctor and as a doctor I want to receive that feedback from the patient.

- **Jason Kildare**

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